



Meeting minutes: Monday 03.07.23

Matter	Action by whom	Due date if applicable
Events / fundraising – worm charming feedback		
Food stall – more staff needed as demand high - Mr Perrin and Mrs Windsor never got a break. Also need separate people to handle food versus money.	School	
Pizza van not well received – an alternative food option is important but not this one. Feedback was that pizzas were expensive and not large enough.	School	
Pie man did not do well either – wrong time of year – consider for Fireworks.	FWSA	
Plant stall – requests for last years lady to return but she no longer does this. Maybe ask nurseries to have a stand.	FWSA	
Tombola had many people cheating so need to ensure they cannot see the tokens (perhaps a drawstring bag).	FWSA	
Coconut shy had problems as some people were permitted to win 3 so we ran out.	FWSA	
Football stand was good – the penalty shoot out as opposed to the inflatable.	FWSA	
Inflatables - some children got burns from the inflatables so needs to go in shade if possible next year.	FWSA	
Paddling pool – a child fell in – no harm done but a useful reminder it needs to be shallow, monitored at all times and emptied as soon as game is finished.	FWSA	
Pre-paid plot gate was an issue – payment ref was different to plot number – school need to sort this as it made it time consuming to identify that people had paid and which plot they were on. People were also coming through here who didn't pay for the additional people in their group at the other gate.	School	
Plots – some said were too expensive and that entrance fee was too expensive – prices were frozen this year and will be next year too. We also need to specify that a child is primary school age – under 12.	FWSA	
Cold drinks ran out – need to order more next year.	FWSA	
Ice cream van needs to pay more for amount of trade received. Next year will charge £150 and put the provision out to tender. Reach out to other events and ask how much they charge/make on ice cream vans.	FWSA	
Volunteers - may be that some people are concerned that they will need to give more time than is actually the case – need to keep reinforcing message that it doesn't.	FWSA	
New stalls strategy. Motion carried that next year each year group will run one game stall. No volunteers = no game. Push charming back by 30 mins and only run games until it starts will mean teams only need to cover 1.5 hours. Profit is approx. £100 per game so is promoted with that as the target for each year group. Children could also design new games. Incentivise parents by	FWSA	

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rewards for classes that make the £100 (pyjama day, non uniform, etc). We aim to make back any losses through additional external stalls.		
Plots and gate make most money – so are re-designing to do more team plots as more demand for those	FWSA/School	
School communication pre-event – would be useful before the event for a representative to attend FWSA meetings – or we can just agree to that committee meet with school in run up to large events to ensure coordination.	School	
Event documentation to be developed to allocate roles and responsibilities pre-worm charming to ensure both we and school know what needs to be done and by what dates. Will help us and school to allocate staff.	FWSA	
Advertising and communications – school need to be aware that our media campaigns on Facebook and sometime Instagram reached 6k people in 2 weeks. This means sharing them into community groups such as Wistaston, Willaston and Nantwich (apps give guidance as to what time to post to get greatest reach.	FWSA/School	
Advertising outside area was considered for broader reach, but dismissed as concerns that this might lost our unique selling point as a community event – plus we are struggling to staff, feed and water the numbers we have without increasing it further.	FWSA	
Finance and spending		
Spheros - £2k - requests from Mr Skykes. Agreed to fund but request for further information on how many years will use this, whether all staff trained and how built into curriculum? I.e. has it got long term use as is quite a large cost?	FWSA	
Books for reluctant/dyslexic readers e.g. graphic novels - £700 – request from Mrs Bradbury-Smith. Funding agreed.	FWSA	
New Beebots for Miss Pickup. Do get used a lot and so happy to replace.	FWSA	
Further funding ideas/activities		
Place of Space - awaiting grant applications x 2 go to go through before we pay for more elements – to fund benches etc.	FWSA	
Green Space free provision. Rachel can put us in touch with team who provide green space (12 week programme) which could surround PoS. They cater for schools. School need to liaise with them.	Rachel/School	
Free resources. Rachel knows a site where businesses give away free items – so we may be able to get boards from them.	Rachel	
Parent donations – next year we could ask parents what they can donate e.g. bring a plant day for the Place of Space. On world book day could ask parents to top up amazon balance or make a donation towards books in return for child coming in pyjamas.	FWSA	
Proposals for following events for next year:	FWSA	

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<ul style="list-style-type: none"> - Pie and peas quiz evening as we did before (maybe with cheese and wine though as hot food was difficult in school kitchen) - Bingo - School discos - Halloween stall – parents donate any old ones, and we sell on pop up stall for £2. Children can pay £1 to wear it to school (or just pay £1 for non-uniform if do not want to participate in Halloween costumes). 		
<p>Next event</p>		
<p>Fireworks. This event is on par with worm charming for profits at £6k last year. Need to provide drinks again but consider branded this time due to complaints at worm charming.</p>	<p>FWSA</p>	

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