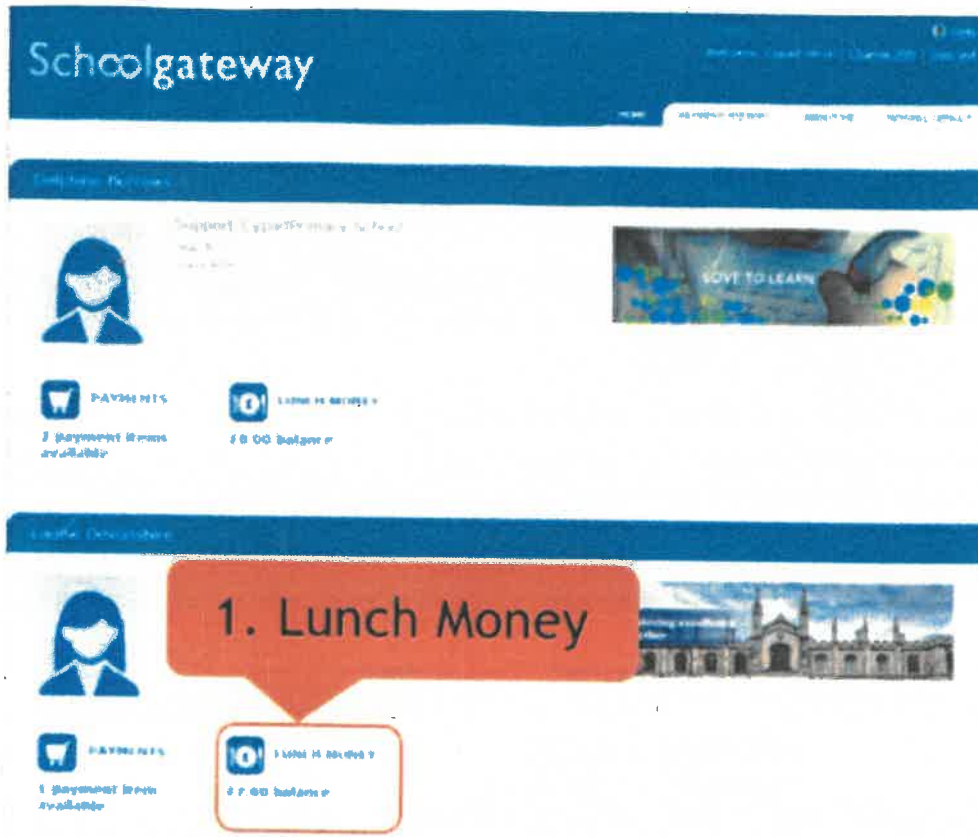


# Lunch Money top-up

To top-up your balance/credit go to the Home screen > Lunch money [1] > Top up lunch money [2] > Add [3] > enter the Amount [4] to top up the account > press Add to basket [5].



Loaise Devonshire

Payments for Support:CypadSecondary School  
Select items to view their details and add them to your basket or to make changes to your basket content.

**4. Amount**

In basket?	Item	For	Date	Instalment	Amount
<input type="checkbox"/>	Cypad	Louise Devonshire		1/1	£1.00
<input type="checkbox"/>	Cypad	Louise Devonshire		1/1	£1.00

**5. Add to Basket**

SCHOOL GATEWAY APP - NEW FEATURES  
You can now make payments via School Gateway app. Download from your app store.

Download on the App Store | Get it on Google Play

In the top-up basket you can see the Student account [7] highlighted in grey with the amount you specified in the previous step. If you need to change the top-up amount press the Remove [6] button and follow the previous step.

Loaise Devonshire

Payments for Support:CypadSecondary School  
Select items to view their details and add them to your basket or to make changes to your basket content.

**7. Student account**

In basket?	Item	For	Date	Instalment	Amount
<input type="checkbox"/>	Cypad	Louise Devonshire		1/1	£5.00
<input type="checkbox"/>	Cypad	Samantha Acton		1/1	£1.00

**6. Remove**

**8. View Basket**

Press the View Basket [8] button to start the payment process, then press the Checkout [9] button.

### Payments Summary

Please review the items in your basket and confirm that all of the details are correct.

Press Checkout in order to enter your payment details.



Item	For	Consent	Comment	Amount
Cypad (1/1)	Louise Devonshire			£5.00
<b>Total Amount</b>				<b>£5.00</b>

[Return to the list of payments](#) [Checkout](#)

9. Checkout

You can use your registered card to make the payment, if necessary, click the **Change** [10] option to change your card details. Click the **Make payment** [11] button to complete the top-up.



### Review your payment

Payment Method: [Change](#) **10. Change**

Bank Transfer: BARCLAYS BANK PLC x-11 £5.00  
If you confirm the transfer your school will be told about your payment and will treat it as received instantly. The payment will come out of your account on or shortly after Wednesday 08 March 2019.

Payment for: Support:CypadSecondary School

The reference shown on your bank statement will be: School Gateway, ref: SupportCyp

11. Make payment

[Return to Basket](#) [Make payment](#)

The payment confirmation screen will provide you with the **Payment Details** [12] and the **email address** [13] the e-receipt will be sent to.

### Confirmation

Your school have been told about your payment and will treat it as received now.

The payment will be debited on or shortly after Wednesday 06 March 2019

Please make sure you have funds available in your account BARCLAYS BANK PLC X-11

It will appear on your bank statement as School Gateway ref: SupportCyd

A receipt has been emailed to [sc.cypad@gmail.com](mailto:sc.cypad@gmail.com)

You can see a history of the transactions you have made at any time by going to [Payment History](#)



12. Payment details

13. email address

Item	For	Reference	Amount
Cypad (1/1)	Louise Devonshire		£5.00
<b>Total Amount</b>			<b>£5.00</b>

[Make another Payment](#)