

**FWSA 2021 AGM**  
**Friday 17<sup>th</sup> September**  
**Meeting Minutes**

Attendees: Kath Burdette; Jane Stern; Lisa Vost; Mr Perrin; Sarah Jones; Jo Sambrook; Charlotte Thornbury; Jo Tomlinson; Dawn Price; Sasha Pidgeon

1/ Approval of 2020 AGM update – minutes were not approved as the last AGM meeting took place shortly before national lockdown and actions were cancelled.

2/ Chair's report – Jane Stern, current chair, read the Chairs report covering the period Feb 2020 to August 2021. Copies available upon request.

3/ Treasurer's report – Sasha Pidgeon, current treasurer, discussed spending and fundraising for the period. Copies available upon request.

4/ Agree 2021 events – as a group we are keen to slowly start back with events, and the school have expressed interest in trying to host Fireworks on Friday 5<sup>th</sup> November. As this is an outdoor event with large open air space it would be a good first event to host. Concerns were raised about the large expense of Fireworks and if we can make it a profitable event. However we all felt this would be a good opportunity to build school spirit and even if minimal profit was made it is a great first big event to start off with.

Mr Perrin was asked about the possibility of Christmas Fair and at this stage it is hard to say for sure but it was agreed that having the grotto outside last year was a great success and we would like to continue with that again. We will look at other options to try and ensure hosting the Christmas fair.

Concerns were raised about how we manage any event if any class should be isolating at the time. These are concerns the school will bear in mind.

Additional smaller events:

- Clothing Collection – schedules drop off dates shared with parents are 4<sup>th</sup> & 6<sup>th</sup> October.
- Autumn raffle – date to be confirmed
- Christmas Cauliflower cards

5/ Review current spending plan – Replacement of the Bike Shed is currently our main focus for fundraising and spending. A SurveyMonkey was sent to parents via school comms on 03/09 asking parents if they would mind their children's scooters being parked in an unsheltered area. We had 24 responses, and majority of those indicated that parents would prefer the scooters to be under shelter. This therefore means that we will need to focus on more fundraising.

It was suggested that we decide on exactly what we need, and confirm the final total cost, and then share with parents how much more we need to raise to be able to replace the bike shed.

Question was then asked of school, after we have replaced the bike shed, what will be our next project to fundraise towards. We discussed option for new robotic balls for the computer classes; forest school; and a few other projects.

6/ Election of officers and trustees – As outlined in the chairs report, current officer positions for both Chair & Secretary positions were stepping down, and making those positions available. As part of the Charity Commission, for the FWSA to continue as a Charity, the Officer positions of Chair, Secretary and Treasurer need to be filled.

Before anyone nominated themselves for a position; each current officer discussed their roles.

Chair: Jane Stern confirmed she was stepping down. Jo Tomlinson raised interest in the position, but wanted to share the role with someone else. Sarah Jones raised interest in sharing the position. Both nominees were nominated by Kath Burdett and seconded by Sasha Pidgeon for the position.

Secretary: Kath Burdett confirmed she was stepping down. Lisa Vost raised interest, and confirmed she would share the position with Hayley Roberts who was not in attendance, but raised interest at the last FWSA meeting held on 09/09. Both nominees were nominated by Kath Burdett and seconded by Sasha Pidgeon for the position.

Treasurer: No other nominations were received for this position. Sasha Pidgeon was nominated by Jane Stern and seconded by Kath Burdett for the position.

Handover to the new committee was agreed and date to be set/ agreed.

7/ AOB – It was raised that we need to try and increase interest with new volunteers if we are to start back fundraising, especially bigger events like fireworks. We aim to work with the school to come up with ideas to reach out to the new parents.